



NAVFAC/Marine Corps E2E Conference
“Data Integrity - How Do We Get There From
Here?”

FPDS-NG

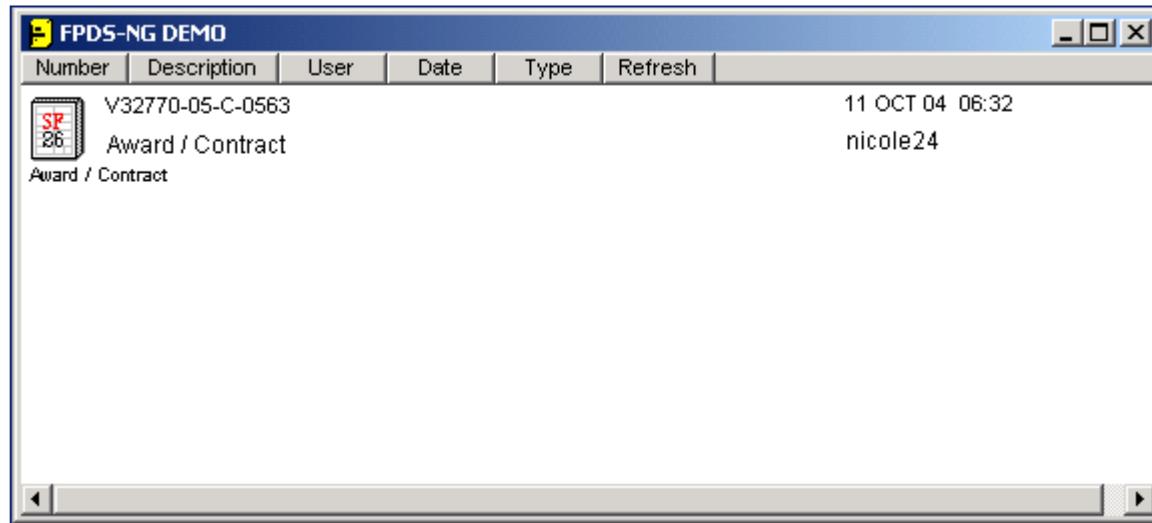
Jennapher Howard-Washington

Creating CARs for Awards, Mods, and Orders

STEP 1



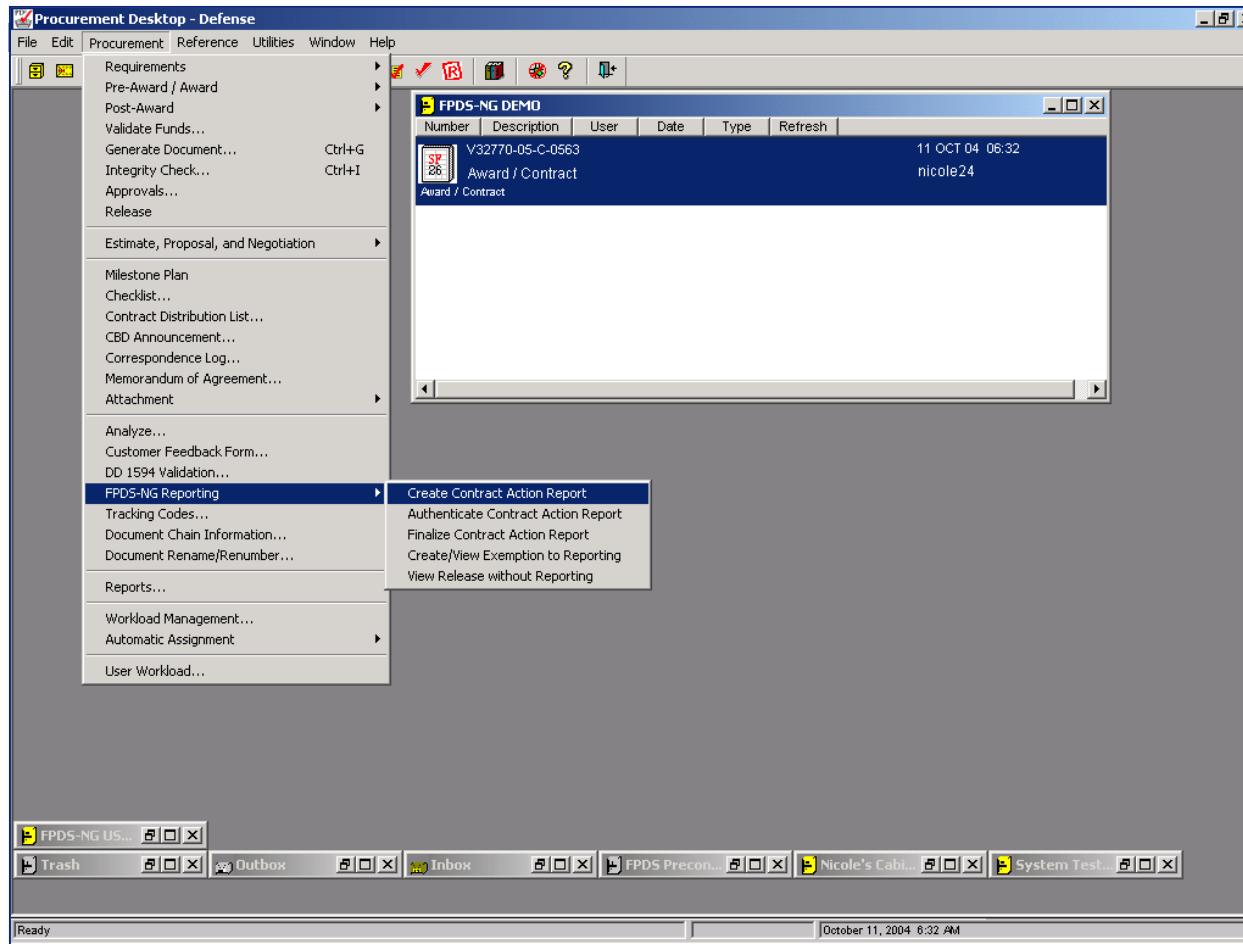
- Prepare the Contract Action



STEP 2



- **Highlight the award and select Procurement → FPDS-NG Reporting → Create Contract Action Report from the**



STEP 3



- In most cases, you will accept the default values in the Create New FPDS-NG Contract Action Report window.

Create New FPDS-NG Contract Action Report

Number: V32770-05-C-0563

Description: FPDS-NG Contract Action Report

FPDS-NG Identifying Information

Multiple CAR

PIID: V3277005C0563 Mod. No.: 0 Ref. IDV: Trans. ID:

FPDS-NG Report Type Selection

Award IDV

Award/IDV Type: D - Standalone Contract (SAC)

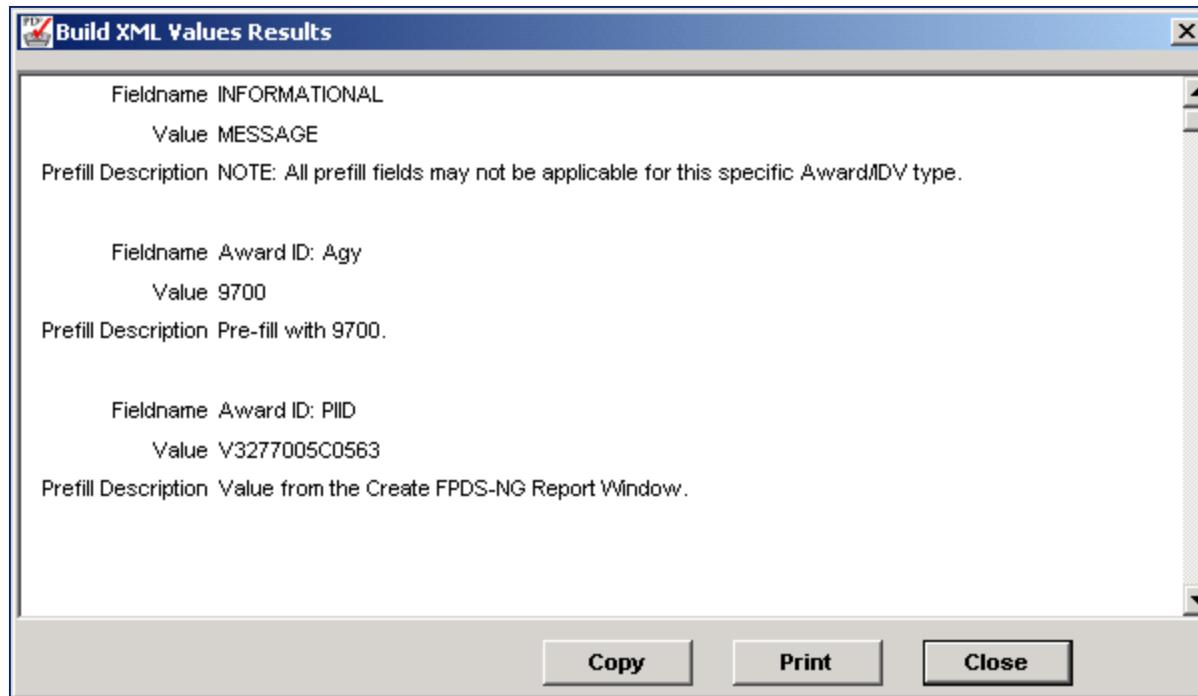
Vendor Information

CCR Exception: Not Applicable

CODE NA100
NATIONAL DEFENSE UNIVERSITY
CONTRACTING OFFICE
ATTN: NDU-LG-P, BUILDING 62
FORT LESLIE J. MCNAIR
WASHINGTON, DC 20319

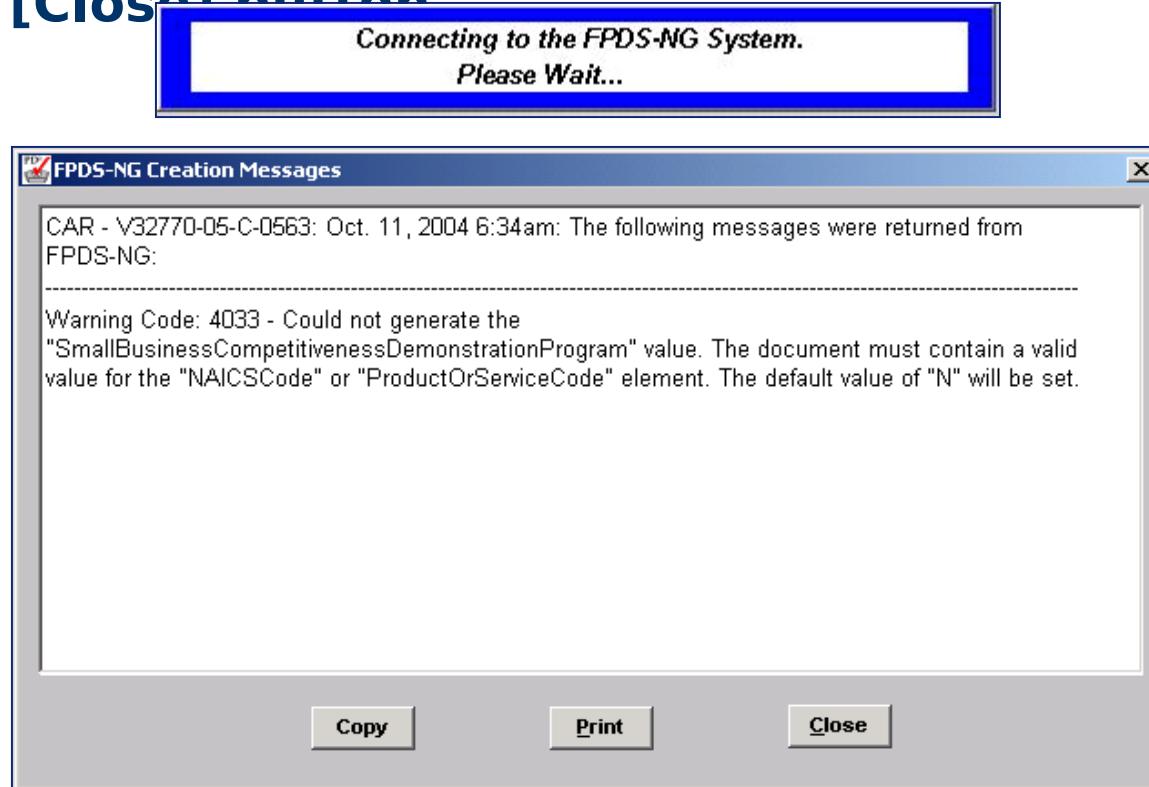
Buttons: OK, Cancel

- The Build XML Values Results window displays the data that is sent.



- This window will appear any time the CAR is updated with data from PD2.

- Once the FPDS-NG Creation Messages window opens, click the [Close] button



- This window will appear whenever PD2 receives messages from FPDS_NG

- The FPDS-NG web site opens in an Internet browser and displays a pre-filled CAR using data from PD2.

FPDS-NG : CACISA1791 [Award] - Netscape

File Edit View Go Bookmarks Tools Window Help

https://beta.fpdsng.com/common/jsp/LaunchWebPage.jsp?command=execute&requestid=99388&version=1.2

FPDS-NG : CACISA1791 [Award]

New Save Draft Validate Approve Correct Modify Void Save Tmpl Delete Print Help

General Information

Award Type:	Stand Alone Contract	Agy	PIID	Mod No	Transaction No
Award Status:	Draft	9700	V3277005C0563	0	0
Prepared By:	CACISA1791	Referenced IDV ID:			
Prepared Date:	10/11/2004 05:32:18	Reason For Modification:			
Last Modified By:	CACISA1791	Solicitation ID:			
Last Modified Date:	10/11/2004 05:32:18				

Dates

Date Signed (mm/dd/yyyy):	10/11/2004	Action Obligation:	\$7,380.00
Effective Date (mm/dd/yyyy):	10/11/2004	Base And Exercised Options Value:	\$7,380.00
Completion Date (mm/dd/yyyy):	12/17/2004	Base And All Options Value:	\$7,380.00
Est. Ultimate Completion Date (mm/dd/yyyy):	12/17/2004	Fee Paid for Use of IDV:	\$0.00

Purchaser Information

Contracting Office Agency ID:	1700	Contracting Office Agency Name:	NAVY, DEPARTMENT OF THE
Contracting Office ID:	NA100	Contracting Office Name:	
Funding Agency ID:		Funding Agency Name:	
Funding Office ID:		Funding Office Name:	
Funded By Foreign Entity:	<input type="checkbox"/>	Reason For Inter-Agency Contracting:	Select One

Contractor Information

Name: A AND S MACHINERY INCORPORATE

DBAN:

Street: 14633 CARMENITA RD

Street2:

City: NORWALK

State: CA

Zip: 906505229

Socio Economic Data

CCR Exception: PLEASE SELECT CCR EXCEPTION BY CLICKING THE ELLIPSIS (...) BUTTON

Veteran Owned Asian Pacific Tribal Government
 8(a) Firm Service Disabled Vet Black Owned
 Hub Zone Local Government Native American
 SDB Minority Institution Asian Indian
 Sheltered Workshop American Indian Non-Profit Organization
 HBCU State Government Hispanic Owned
 Educational Institution Federal Government Emerging Small

STEP 4

- Enter “Date Signed” then validate the CAR within FPDS-NG by clicking on ‘Validate’. Complete the CAR fields in FPDS-NG, save and exit the FPDS-NG web site.

FPDS-NG : CACISA1791 [Award] - Netscape

File Edit View Go Bookmarks Tools Window Help

https://beta.fpdsng.com/DataCollection/contracts/jsp/awardBaseController.jsp

Bugzilla FPDS-NG BETA GCE Company...

FPDS-NG : CACISA1791 [Award]

New Save Draft Validate Approve Correct Modify Void Save Tmpl Delete
Print Help

The 'VALIDATE' does not save changes made after the last 'SAVE DRAFT'. Please save all the changes since the last 'SAVE DRAFT'.

1. Mandatory element: "FundingRequestingOfficerID" is missing for the Award.
2. Mandatory element: "signedDate" is missing for the Award.
3. Mandatory element: "countryCode" is missing for the Award.
4. Mandatory element: "contractingOfficerBusinessSizeDetermination" is missing for the Award.
5. Mandatory element: "countryOfOrigin" is missing for the Award.
6. Mandatory element: "useOfEPADesignatedProducts" is missing for the Award.
7. Mandatory element: "performanceBasedServiceContract" is missing for the Award.
8. Mandatory element: "solicitationProcedures" is missing for the Award.
9. Mandatory element: "extentCompeted" is missing for the Award.
10. Mandatory element: "FundingRequestingAgencyID" is missing for the Award.
11. Mandatory element: "evaluatedPreference" is missing for the Award.
12. Mandatory element: "typeOfSetAside" is missing for the Award.
13. Mandatory element: "productOrServiceCode" is missing for the Award.
14. The "Number of Offers Received" must be between 1 and 999.

General Information

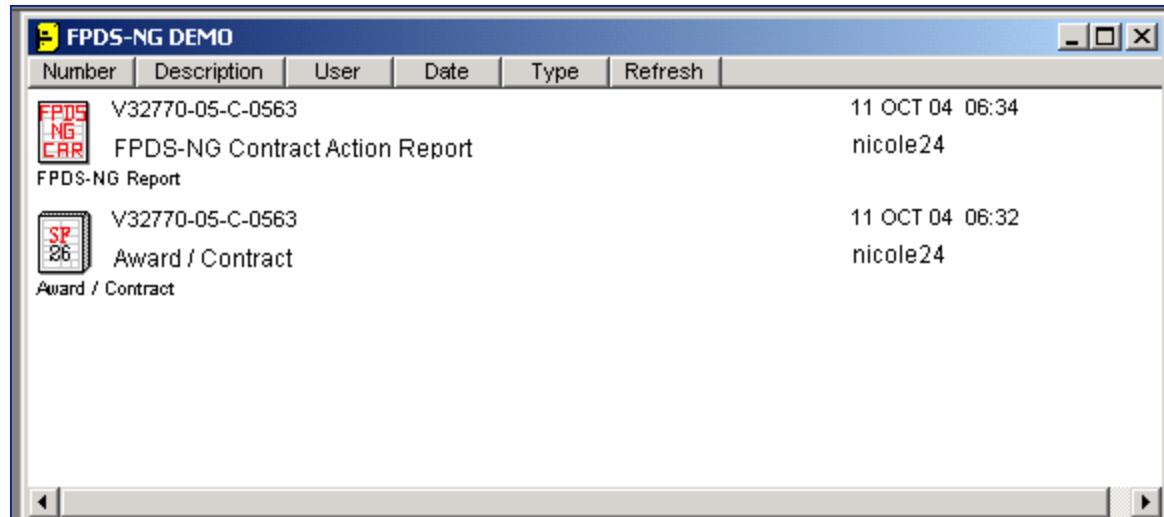
Award Type:	Stand Alone Contract	Agy	PIID	Mod No	Transaction No
Award Status:	Draft	Award ID: *	9700	V3277005C0563	0 0
Prepared By:	CACISA1791	Referenced IDV ID:			
Prepared Date:	10/11/2004 05:32:18	Reason For Modification:			
Last Modified By:	CACISA1791	Solicitation ID:			
Last Modified Date:	10/11/2004 05:32:55				

Dates

Date Signed (mm/dd/yyyy): *	10/11/2004	Action Obligation: *	\$7,380.00
Effective Date (mm/dd/yyyy): *	10/11/2004	Base And Exercised Options Value: *	\$7,380.00
Completion Date (mm/dd/yyyy): *	12/17/2004	Base And All Options Value: *	\$7,380.00
Est. Ultimate Completion Date (mm/dd/yyyy): *	12/17/2004	Fee Paid for Use of IDV:	\$0.00

Done

- The CAR icon now displays on the user's PD2 desktop in the respective cabinet/folder.



STEP 5



- If you received errors related to PD2 pre-filled data, return to PD2 to make corrections on the award. The FPDS-NG Integration QUICK REFERENCE GUIDE will help users distinguish between FPDS-NG and PD2 prefill fields.
- Edit the Award as necessary in PD2, run pre-approval checks, and generate the award.

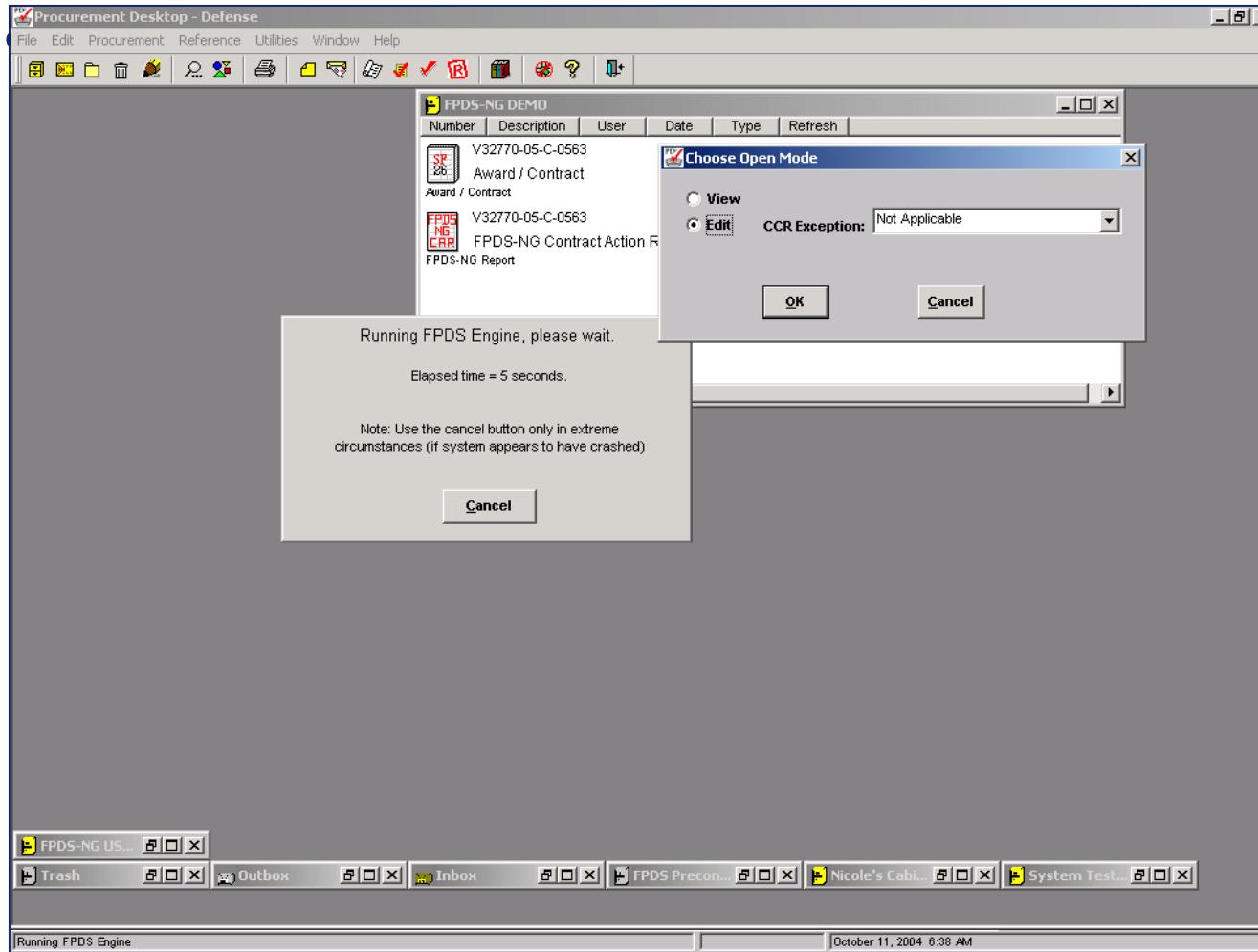
Line Item Detail

Detail	Description	Pricing	Funding	Shipping	Payment	Local Info
Line Item Number: 0001	Firing Attachment					Global Chg...
Add	Manufacturer:					
Up	Manufacturer Part Number:					
Down	Vendor Part Number:					
Left	Prod / Cat Number:			Cognizance Sym:		
Right	Drawing Number:			Media/Status CD:		
Spec. Number:		Piece Number:				
Serial Number:		Model Number:				
Brand Name/Sole Source:	BN	SMIC:		Color:		
Size:		Signal CD:				
Suggested Contract Vehicle/GSA Schedule:						
Project:		FSC:	1005	WSC:		
Execution Method:		MDAP/MAIS:	PROG: 1005 GUNS, THROUGH 30 MM			
Date:			1010 GUNS, OVER 30 MM UP TO 75 MM			
			1015 GUNS, 75 MM THROUGH 125 MM			
			1020 GUNS, OVER 125 MM THROUGH 150 MM			
			1025 GUNS, OVER 150 MM THROUGH 200 MM			
			1030 GUNS, OVER 200 MM THROUGH 300 MM			
Inspection/Acceptance						

STEP 6

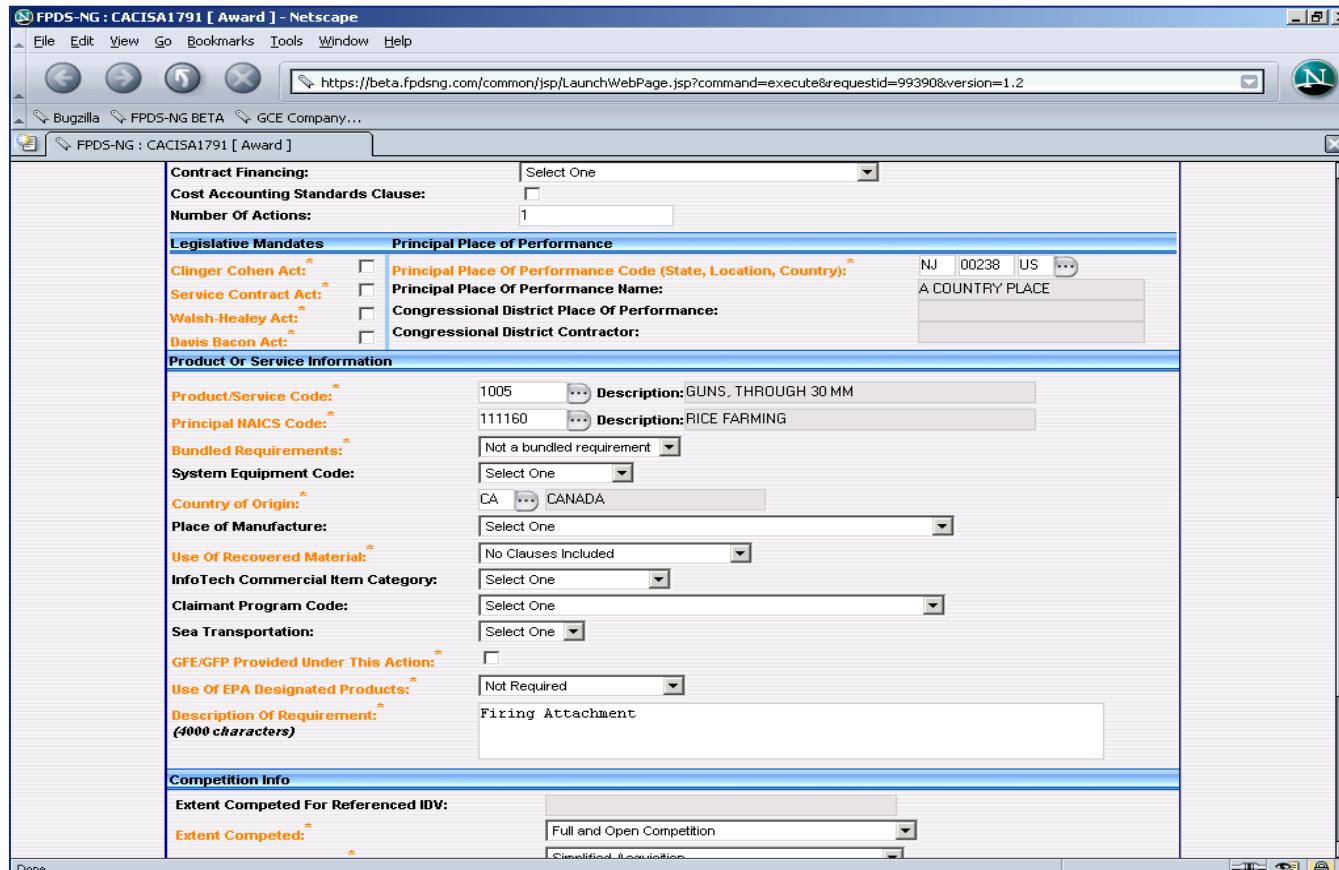


- **Highlight and edit the CAR to resend the data from the CAR.**



STEP 7

- FPDS-NG opens again and the relevant data is updated on the CAR.



FPDS-NG : CACISA1791 [Award] - Netscape

File Edit View Go Bookmarks Tools Window Help

https://beta.fpdsng.com/common/jsp/LaunchWebPage.jsp?command=execute&requestid=99390&version=1.2

Bugzilla FPDS-NG BETA GCE Company...

FPDS-NG : CACISA1791 [Award]

Contract Financing: Select One

Cost Accounting Standards Clause:

Number Of Actions: 1

Legislative Mandates

Clinger Cohen Act: **Principal Place Of Performance Code (State, Location, Country):** NJ 00238 US

Service Contract Act: **Principal Place Of Performance Name:** A COUNTRY PLACE

Walsh-Healey Act: **Congressional District Place Of Performance:**

Davis-Bacon Act: **Congressional District Contractor:**

Product Or Service Information

Product/Service Code: * 1005 **Description:** GUNS, THROUGH 30 MM

Principal NAICS Code: * 111160 **Description:** RICE FARMING

Bundled Requirements: * Not a bundled requirement

System Equipment Code: Select One

Country of Origin: CA CANADA

Place of Manufacture: Select One

Use Of Recovered Material: * No Clauses Included

InfoTech Commercial Item Category: Select One

Claimant Program Code: Select One

Sea Transportation: Select One

GFE/GFP Provided Under This Action:

Use Of EPA Designated Products: * Not Required

Description Of Requirement: * (4000 characters) Firing Attachment

Competition Info

Extent Competed For Referenced IDV: Full and Open Competition

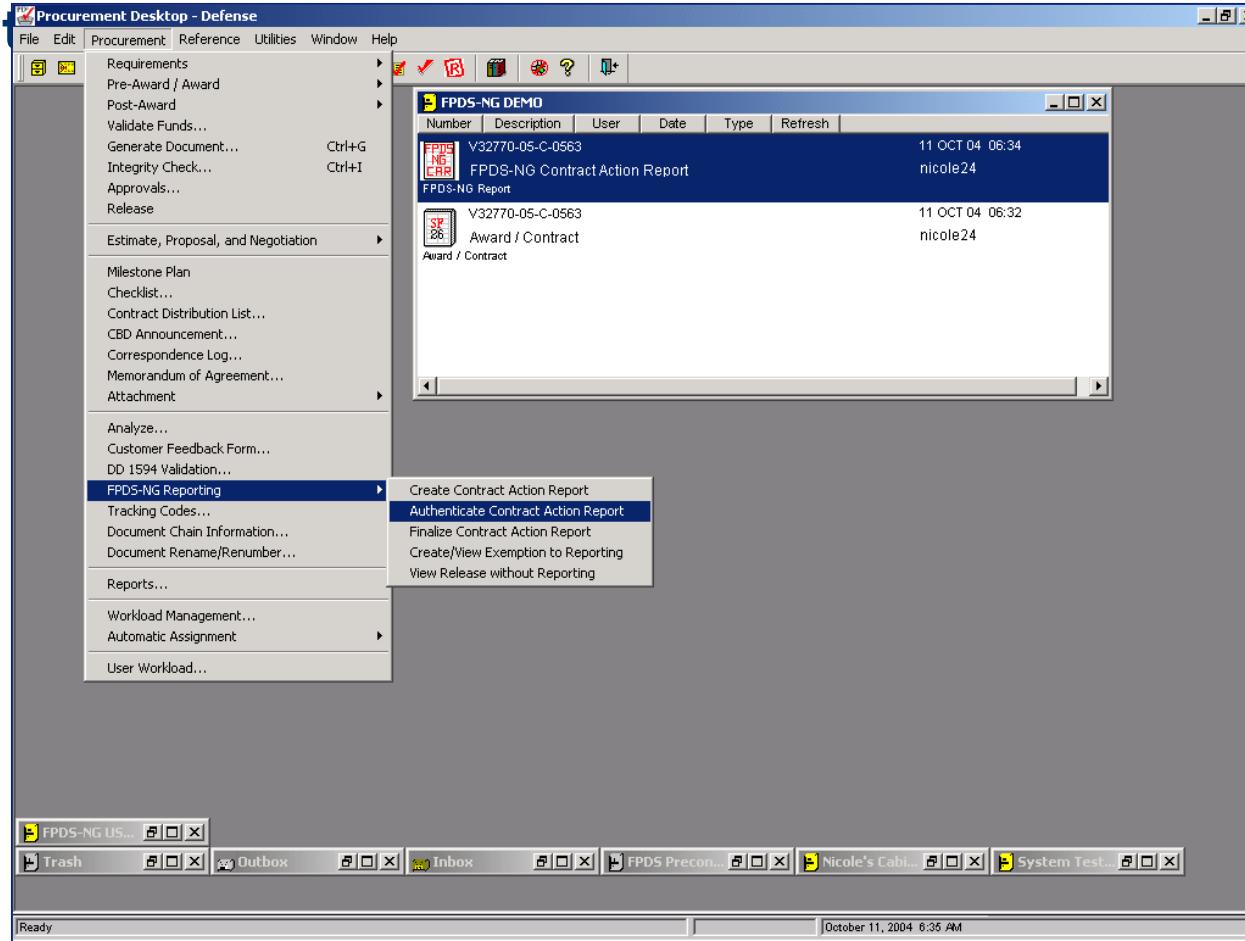
Extent Competed: * Simplified Acquisition

- Run validation again and verify within FPDS-NG that the document passes all validations, Save Draft and exit FPDS-NG.

STEP 8

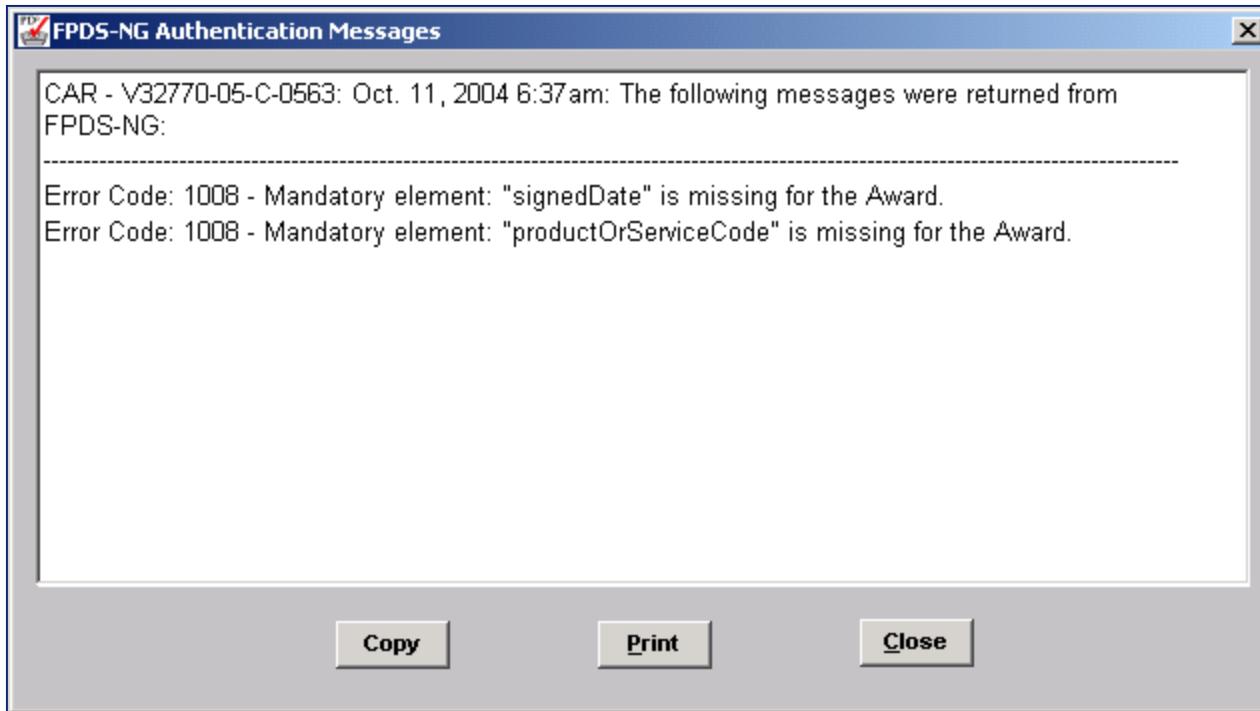


- Authenticate the CAR by highlighting and selecting Procurement → FPDS-NG Reporting → Authenticate Cont



STEP 9

- During authentication, PD2 will check to ensure that the CAR has been validated in FPDS-NG and will display any remaining validation error messages returned by FDPS-NG.

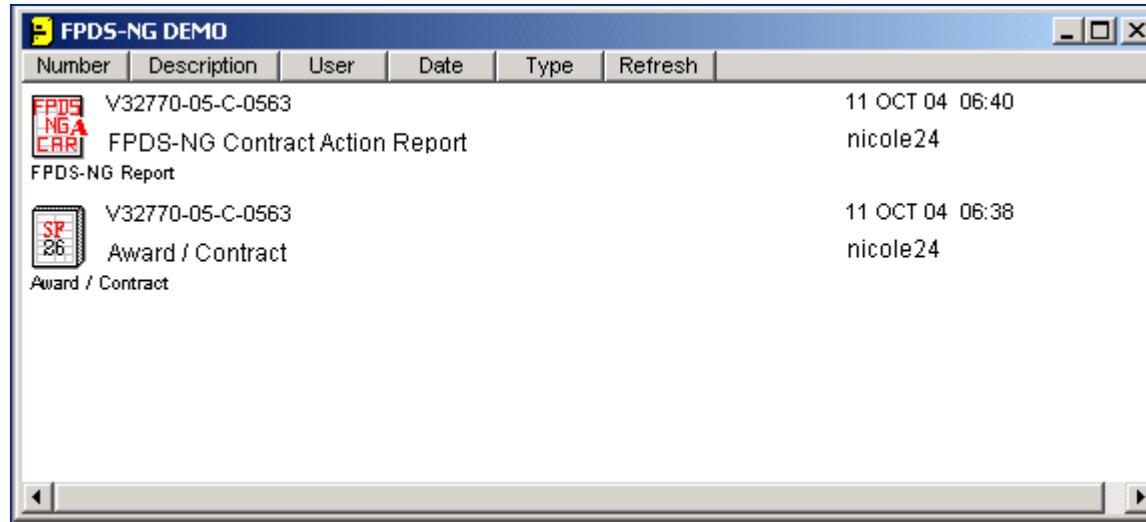


- If, there are remaining errors follow steps 5 - 9 until no errors present.

STEP 10

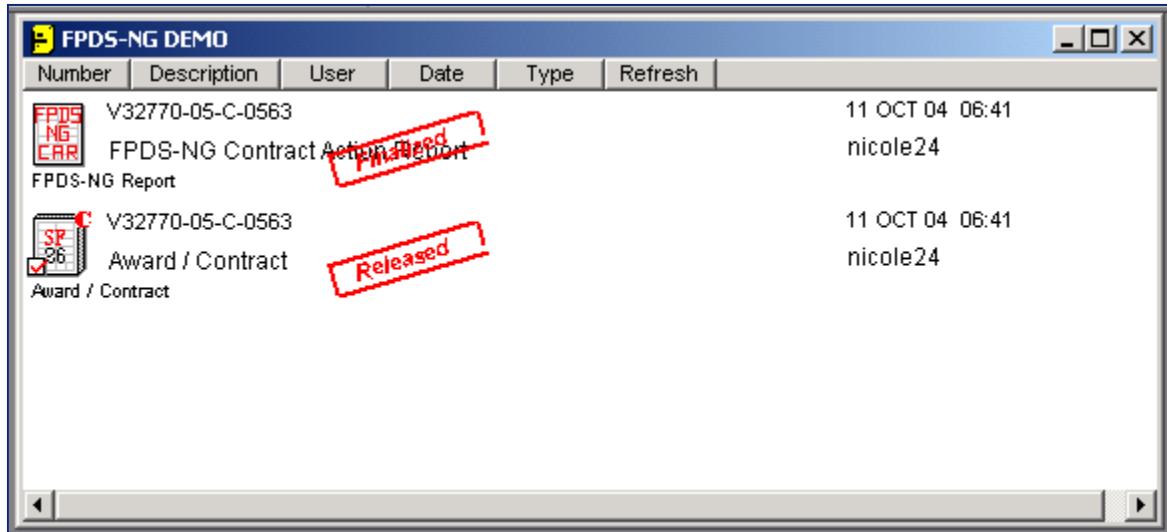


- The CAR passes validation and displays the “A” icon.



STEP 11

- **Approve, and release the award. The CAR is updated with the actual Date Signed and is finalized during the release process. The Finalized stamp displays.**



- **During Release, the FPDS-NG connection window will open several times to update, authenticate and finalize the CAR.**